

December 2013

Important - Changes to the Governor's Highway Safety Program's Point System and Online Campaign Reporting System Access on January 1, 2014

The GHSP Point System and Online Campaign Reporting System will change as of January 1, 2014, requiring all users to have verified NCID (North Carolina Identity Management Service) usernames and passwords. The old GHSP-issued usernames and passwords will no longer be valid on January 1, so you must register your NCID username with GHSP prior to this change to have access to the Systems. Please send your NCID username to the GHSP Administrator, Ms. Dean Toler (dtoler@ncdot.gov), if you have not already registered. Do not send your password. Do not share your NCID information with anyone.

Regarding the NCID username and password:

- **If you use the CLEADS Warrant Program**, you may use this NCID username and password for access to the Point/Online Campaign Reporting Systems.
- **If you are a Law Enforcement Liaison or County Coordinator**, you should have only one NCID account, even if you also serve as the reporter for your agency.
- **If you are a State Employee** (such as NCSHP, ALE, etc.) and use BEACON, OPUS, or other State applications that require an NCID username and password, you can use the same NCID username and password for access to the Point/Online Campaign Reporting Systems.
- The GHSP Grants System username and password will not work for the Point/Online Campaign Reporting Systems.

How to apply for an NCID username and password:

- Copy and paste the following URL into your web browser address field:
<https://ncidp.nc.gov/pmf/Registration.html>
and then create a business account (not local government, etc., unless your IT department requires you to do so) for your NCID username and a password.
If you have trouble creating an account, contact the ITS Service Desk (NCID):
Phone: 919-754-6000, or toll free at 1-800-722-3946
Email: its.incidents@its.nc.gov.
- Once you set up your NCID username and password, you must follow NCID instructions to verify your new NCID username and password within three (3) days, otherwise your account will not be validated. You must respond to requests from NCID to change your password as needed to keep your account current.

Please contact the GHSP Administrator (dtoler@ncdot.gov) when you have your verified NCID username and provide your: NCID username, title, name, agency, and email. Do not send your password. If you need assistance with these instructions, please call GHSP at 919-733-3083.

Please notify the GHSP Administrator if any information changes (NCID username, contact name, title, agency, and email) so you may continue to access the Systems.